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MANUAL OF

NAVY OFFICER

MANPOWER AND PERSONNEL

CLASSIFICATIONS

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VOLUME II

The Officer Data Card

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MANUAL OF NAVY OFFICER MANPOWER AND PERSONNEL CLASSIFICATIONS NAVPERS 15839F

VOLUME II - The Officer Data Card

Department of the Navy
Bureau of Naval Personnel
Washington, D.C. 20370-5220

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The Manual of Navy Officer Manpower and Personnel Classifications is the principal reference manual for interpretation of coded entries on manpower and personnel documents and reports. It is published in two volumes, each issued separately. This volume, Volume II, provides instructions for verification of and submission of changes to the Officer Data Card (ODC), NAVPERS 1301/51 (12-85). Volume II also contains an explanation of the items on the ODC and the means for interpreting codes which are not provided in Volume I.

This edition of the manual is effective 1 May 1986, and replaces NAVPERS 15938E which should be destroyed.

Volume I provides instructions for obtaining additional/replacement copies of one or both volumes of this manual and for inclusion on, or for effecting changes to their distribution lists.

Changes to Volume II should be coordinated through COMNAVMILPERSCOM (N-1654G).

This publication has been reviewed and approved in accordance with SECNAVINST 5600.16 series.

L. BURKHARDT III
Deputy Chief of Naval Personnel

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RECORD OF CHANGES

Change No.	Date of Change	Date Entered	Signature of Person Entering Changes

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SUMMARY OF CHANGES

Individual revisions are indicated throughout the manual by "#". The item numbers containing significant changes are listed below.

ADDITIONS

Item number	Title
35	ASI EFF DATE (Aviation Status Indicator Effective Date)
46	SSCD (Submarine Service Control Date)
48	AOCP/EXT (Aviation Officer Continuation Pay/Years Extension)

DELETIONS

Item number	Title
34	FY (Flying Status)
44	PHY CHAR (Anthropometric Data)
93	Assign Rest Date on (Assignment Restriction - Date on)
100	ELC/D (Estimated Loss Code/Date)

REVISIONS/RE-NUMBERED

Item number	Title
7	Precedence number
9	PLSD (Promotion List Service Date)
18	ER (Eligible to Retire)
25	Dependents
32	ASI (Aviation Status Indicator)
34	PAD (Primary Aeronautical Designator)
34a	G (Service Group)
36	Promotion History
38	SPOT (Spot Grade)
44	SSED (Submarine Service Entry Date)
45	SSI (Submarine Status Indicator)
47	APC (Academic Profile Code)
49-50	Intentionally Left Blank
54-61	Formal Education
62-65	Language Proficiency
66-68	Subspecialty 1, 2 and 3
79	UTIL (Subspecialty Utilization)
93	Intentionally Left Blank
100	Intentionally Left Blank
103	CMDS (Command and Operational Screen results)

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THE OFFICER DATA CARD
NAVPERS 1301/51 (09-79)

INTRODUCTION

1. Definition and Purpose. One of the reports produced from the active duty naval officer automated record at the Naval Military Personnel Command is the Officer Data Card (ODC). The ODC provides up-to-date data to be considered for detailing, selection boards, etc. It is imperative that the information extracted from the ODC be accurate, current, and complete. Therefore, it is considered essential that the individual be given the opportunity to verify the information shown on the ODC. Correction procedures and an explanation of the items entered on the ODC are presented herein. #

2. Schedule for ODC Review. One copy of the ODC is forwarded to each officer in a "duty" status according to grade as follows:

Grade	Month Forwarded
Lieutenants	January
Ensigns, Warrant Officers and Flags	April
Lieutenant Commanders and Commanders	July
Lieutenants (Junior Grade) and Captains	October

3. ODCs are prepared for active duty officers only; however, a copy of the officer's ODC is forwarded to the Naval Reserve Personnel Center (NRPC) when an officer is released to inactive duty.

CORRECTION PROCEDURES

1. Upon receipt, the officer shall review the ODC for accuracy and take the following action as necessary:

a. The numbered items prefixed by the letter "D" in the EXPLANATION OF ODC ITEMS beginning on page II-1 must be changed locally by entries on the Officer Personnel Diary of the activity. See PAYPERSMAN (NAVSO P-3050), Part 9, Chapter 6, for detailed instructions. Corrections to Item 25 (DEPENDENTS) and Item 47 (Academic Profile Code) should be directed to the addressees shown in the explanations for those items. Corrections to Item 92 (SECURITY) should be submitted in accordance with NAVMILPERSCOMINST 1301.2 series as corrections to the command's Officer Distribution Control Report (ODCR).

b. The remaining items which are considered in error, or have been omitted, should be circled in red. Corrections should be limited to transactions that occurred prior to the date in Item 106. Corrections should be noted on the ODC Change Form (reverse side) by entering the item number and correct data. Any required substantiating documents should be submitted with the ODC Change Form. If the ODC Change Form is inadequate for the number of changes requested, the officer shall check the ADDITIONAL INFORMATION block and follow the same format on a separate sheet of paper headed by grade, name, SSN, and designator. Upon completion of the verification, sign, date, and return the ODC only if corrections are required, to Commander, Naval Military Personnel Command (NMPC-1654G), Washington, DC 20370-5000. It is recommended that a copy be made of the verified ODC, along with corrections, and filed in service record for future reference. If no corrections are necessary, the ODC should remain in the Officer Service Record (NAVPERS 1070/66) with a signed notation by the officer that it has been verified as correct. #

2. All items contained on the ODC are listed in the following pages with relevant comments and/or definitions. If items are expressed in codes rather than the direct-read form, the code definitions or appropriate references are furnished.

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EXPLANATION OF ODC ITEMS

Item 1. SOCIAL SECURITY NUMBER: Correction of an officer's SSN reflected in error in automated records only (ODC and Officer Distribution Control Report (ODCR)) must be reported by official correspondence to COMNAVMILPERSCOM (NMPC-1654F). Changes to SSNs as reflected in officer service records require that official correspondence be sent to COMNAVMILPERSCOM (NMPC-0362D).

Item 2. NAME: Complete name up to a maximum of 27 characters. For correction procedures, refer to MILPERSMAN 5010240. Correction of name in automated records only (i.e., ODC and ODCR) must be reported by official correspondence to COMNAVMILPERSCOM (NMPC-0362D).

Item 3. SEX: One-character alphabetic code to identify an officer as male (M) or female (F). Direct inquiries to COMNAVMILPERSCOM (NMPC-1654F).

Item 4. DESIG (Designator of Officer): Refer to PART B, Volume I, of this manual. Direct inquiries to the appropriate assignment desk.

Item 5. GRADE: An abbreviation of the officer's present grade.

Item 6. YRG (Year Group): A two-digit code which in general indicates the fiscal year in which first commissioned. For officers selected above zone or below zone for promotion, the year group assigned is, in general, the same as that of their precedence contemporaries. A year group isn't listed for warrant officers. Direct inquiries to COMNAVMILPERSCOM (NMPC-22).

Item 7. PRECEDENCE NUMBER: (Includes Precedence Group Code and Precedence Number)

1. Precedence Group Code: A one-letter code prefixed to the Precedence Number indicating an officer's promotion group and the public law which governs promotion.

Code	Definition	Code	Definition
L	Active-Duty List Officer	R	Retired Officers on Active Duty
N	USN Warrant Officers	T	TAR Officers (including warrant officer TARs)
P	USNR Warrant Officers	Z	Temporary Active Duty Officer

2. Precedence Number: An eight-digit number assigned to an officer to indicate position on the Active-Duty List of the Navy. Precedence numbers are verified on a continuing basis within the Naval Military Personnel Command and should not be considered in error in complying with correction procedures contained herein. However, if your precedence in respect to other officers who were formerly junior or senior to you appears to be in error, inquiry addressed to COMNAVMILPERSCOM (NMPC-22) is invited.

Item 8. BIRTH DATE: Two-digit month, two-digit day, and last two digits of year of officer's birth. This item is not to be corrected under the provisions of this manual. Refer to MILPERSMAN 5010220 for correction procedures. Example: 053039 (May 30, 1939)

Item 9. PLSD (Promotion List Service Date): Last two digits of year, two digit-month, and two-digit day, which reflects total promotion credit awarded Medical/Dental Corps officers below the rank of captain. For officers accessed after 14 September 1981, the PLSD is not computed nor is it a criterion for promotion eligibility. Direct inquiries to COMNAVMILPERSCOM (NMPC-22).

Item 10. PREVIOUS MILITARY SERVICE: Active service in any armed force prior to acceptance of appointment as an officer in the Navy. Service that does not count for pay or retirement, such as Naval Academy or NROTC midshipman, is not included as prior service. Active service in the National Guard is included provided the National Guard was part of the Federal Service at the time service was performed. If a NAVPERS 1070/26 has been issued subsequent to the date of the ODC, it is not necessary to submit the ODC to correct this item. Direct inquiries concerning this item to COMNAVMILPERSCOM (NMPC-234).

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Block 1: A maximum of four codes identifying up to four types of active service branches in the order served.

Code	Definition
A	Prior Active Army Commissioned Service
B	Prior Active Air Force Commissioned Service
C	Prior Active Coast Guard Commissioned Service
D	Prior Active Marine Corps Commissioned Service
E	Prior Active National Guard Commissioned Service
F	Prior Active Foreign Commissioned Service
G	Prior Other Active Commissioned Service
N	Prior Active Navy Enlisted Service
P	Prior Active Army Enlisted Service
Q	Prior Active Air Force Enlisted Service
R	Prior Active Coast Guard Enlisted Service
S	Prior Active Marine Corps Enlisted Service
T	Prior Active National Guard Enlisted Service
U	Prior Active Foreign Enlisted Service
V	Prior Other Active Enlisted Service

Block 2: Last two digits of calendar year of officer's earliest previous active military service.

Block 3: Total number of months active service in branch(es) (except Foreign Service). Includes service as a warrant officer (except service as a warrant or commissioned naval officer).

Block 4: The highest grade or rate held in the indicated branch(es) (maximum of 4 characters).

Item 11. SS (Submarine): Two-digit month and last two digits of year that officer qualified as a submarine officer. Direct inquiries to COMNAVMILPERSCOM (NMPC-42).

Item 12. HTA (Heavier-than-air): Two-digit month and last two digits of year that officer was designated a naval aviator (HTA). Direct inquiries to COMNAVMILPERSCOM (NMPC-432).

Item 13. NFO (Naval Flight Officer): Two-digit month and last two digits of year that officer was designated a Naval Flight Officer. Former Naval Aviation Observers who are now Naval Flight Officers will have the date designated NAO in this block. Direct inquiries to COMNAVMILPERSCOM (NMPC-432).

Item 14. PRD (Projected Rotation Date): Two-digit month and last two digits of year in which the rotation of the officer is planned by the cognizant NMPC grade assignment desk. This date should not be considered in error in complying with the instructions contained herein; questions pertaining to Projected Rotation Date should be addressed to the appropriate assignment desk by separate correspondence.

Item 15. ELC/D (Estimated Loss Code/Date): Estimated date (two-digit month and last two digits of year) that the officer will be a loss to active naval officer strength. The date is preceded by a one-letter code to indicate the reason for the loss. This item is usually blank for USN officers. Codes apply to USN and/or USNR as indicated. Inquiries should be directed to the individual assignment desk (NMPC-4).

Code	Definition
A	Active Duty Agreement Expiration Date (USNR)
B	Resignation Approved (USN-USNR)
F	Retirement, Statutory (USN-USNR)
G	Retirement Deferred (Involuntary deferral policy) (USN-USNR)
H	Retirement Deferred (Tour policy) (USN-USNR)
I	Indefinite Release Date (No obligated service) (USNR)
J	Extended because of pregnancy of wife (USN-USNR)
K	Mandatory Discharge/RAD/Reversion (USN-USNR)
L	Estimated Loss (USN-USNR)
M	Professional Draftees RAD (USNR)
N	Resignation Deferred (Involuntary deferral policy) (USN-USNR)
O	Resignation Deferred (Tour policy) (USN-USNR)
P	Pending Loss Date (USN-USNR)
Q	Retirement/Discharge Deferred - Continuation Board
R	RAD Date (USNR)
T	Temporary Active Duty (USNR)
U	Retired, Returned to Active Duty (USN-USNR)
V	Retirement, Voluntary (Not deferred) (USN-USNR)
W	Resignation Received, Approval Pending (USN-USNR)
X	Involuntary Active Duty (USNR)
Z	RAD Indefinite (Obligated Service - USNR)

Item 16. PEBD (Pay Entry Base Date): Two-digit month, two-digit day, and last two digits of year computed to represent the date when all creditable service for pay purposes (37 U. S. Code 205) would have begun if it were continuous to the present. It incorporates all service in any of the uniformed services of the U. S., active and inactive, commissioned and enlisted. Example: 010765 (January 7, 1965). Direct inquiries to COMNAVMILPERSCOM (NMPC-22). (See NOTE below.) #

Item 17. SD (Service Date): Pertains only to permanent male USN captains, commanders, and lieutenant commanders (less limited duty officers) who were promoted to current grade by a selection board convened under the Officer Personnel Act (FY-82 boards and earlier). Last two digits of the base fiscal year from which total commissioned service is computed in determining involuntary retirement. Will indicate 00 (or blank) for all others. Direct inquiries to COMNAVMILPERSCOM (NMPC-22). #

Item 18. ER (Eligible to Retire): Last two digits of fiscal year in which an officer will first be eligible to voluntarily retire contingent on the type of appointment. Direct inquiries to COMNAVMILPERSCOM (NMPC-234). (See NOTE below.) #

Item 19. ACBD (Active Commission Base Date): Two-digit month, two-digit day, and last two digits of year computed to represent the date when all active commissioned service in any of the U. S. Armed Services and their Reserve components would have begun if it were continuous to the present. Example: 082265 (August 22, 1965). Direct inquiries to COMNAVMILPERSCOM (NMPC-234). (See NOTE below.)

Item 20. ADSD (Active Duty Service Date): Two-digit month, two-digit day, and last two digits of year computed to represent the date when all active duty (enlisted, warrant, and commissioned) in any of the U. S. Armed Service and their Reserve components would have begun if it were continuous to the present. Direct inquiries to COMNAVMILPERSCOM (NMPC-234). (See NOTE below.)

Example: LCDR Doe entered the Navy January 1, 1966. He was released to inactive duty on December 31, 1973. On January 1, 1976 he re-entered the Navy and has been on active duty to the present. His ADSD would be 010168 (January 1, 1968).

Item 21. CURR GAIN (Current Gain): Two-digit month, two-digit day, and last two digits of year officer was gained for current tour of active duty. This is a constructive date which includes any authorized travel time and period of physical examination enroute. Direct inquiries to COMNAVMILPERSCOM (NMPC-1645F).

NOTE: If a NAVPERS 1070/26 has been issued subsequent to the date of the ODC, it is not necessary to submit the ODC to correct this item.

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Item 22. PSD (Professional Service Date): Two-digit month, two-digit day, and last two digits of year computed to measure total naval active duty performed as a doctor or dentist. Example: 101560 (October 15, 1960). Direct inquiries to COMNAVMILPERSCOM (NMPC-234).

Item 23. MSR-I (Minimum Service Required - Initial): The date (last two digits of year and two-digit month) an officer's initial minimum service obligation expires. It is determined by taking into account such things as commissioning source and special training (flight training, Nuclear Power School, etc.). Regularly, the Officer Master File is reviewed and the MSR date recomputed. Completion of Navy-sponsored educational programs does not affect MSR calculations. This data element is used within the Chief of Naval Operations (OP-136) for retention analysis and may not reflect the actual minimum service requirement. Direct inquiries concerning this item to the individual assignment desk.

Item 24. SOURCE CODE: Two three-digit codes indicating:

First code: Program under which officer qualified for original appointment.

Second code: Program under which officer qualified for current appointment.

Third Digit of Original Source Code	Third Digit of Current Source Code
0 - No significance	0 - No significance
1 - From active enlisted status	1 - From enlisted status
3 - From inactive enlisted status	2 - From temporary Disability Retired List (TDRL)
	5 - Involuntary Recall

First Two Digits of Original Source/Current Source Code	Definition
01	Naval Academy
02	Merchant Marine Officer Candidate
03	Aviation Officer Candidate (Pilot Training)
04	NROTC Regular
05	NROTC Contract Student
06	Officer Candidate School (OCS)
07	Reserve Officer Candidate (ROC)
08	Naval Aviation Cadet/V-5 (WWII Program)
09	Nurse Corps Officer Candidate
10	Direct appointment ALIEN
11	Direct appointment as ensign: Prospective Medical, Dental, Chaplain, Judge Advocate General's or Medical Service Corps Officer
12	Commissioned directly from Military Academy (USA)
13	Commissioned directly from Air Force Academy (USAF)
14	Direct appointment from Merchant Marine
15	Direct appointment, other
16	From commissioned status USA
17	From commissioned status USMC
18	From commissioned status USCG
19	From commissioned status USAF
20	From commissioned status USPHS (United States Public Health Service)
21	USN Integration Program (enlisted to ENS or LTJG)
22	USN Limited Duty Officer (LDO) (from enlisted)
23	USN Limited Duty Officer (LDO-T) (from enlisted)
24	USN Warrant Officer Program (from enlisted)
25	USN Temporary Officer (USN-T) (from enlisted)
26	Temporary Officer (ex-enlisted Aviation Pilot)

First Two Digits of Original Source/Current Source Code		Definition
27	27	Graduates of Navy Enlisted Scientific Educational Program (NESEP) (System Eng.) Course "A", upon commissioning from the officer candidate program
28	28	MSC from enlisted by Public Law 337, 80th Congress
29	29	Graduates of NESEP (Science Eng.) Course "B", upon commissioning from the officer candidate program
30	30	USNR MSC, OCS full course
31	31	Aviation Midshipman (Programs prior to 1-1-53)
32	32	V-7 (WWII Program)
33	33	V-9 (WWII Program)
34	34	V-11 (WWII Program)
35	35	V-12 (WWII Program)
36	36	NROTC, Prior to Public Law 729, 79th Congress
37	37	ENS and LTJG Probationary
38	38	Naval Flight Officer Candidate (132X or 163X)
40	40	Appointed ensign USNR from OCAN (Officer Candidate Airman)
	41	Recall from Retired (other than those recalled from temporary disability retired list)
	42	Recall from Inactive Reserve (previously served on active duty)
	43	Adjustments by Public Law 84, 83rd Congress; Public Law 497, 84th Congress; or Public Law 773, 83rd Congress (Medical/Dental/Chaplain/Medical Service Corps grade and service for pay purposes) (Constructive Service Adjustment)
	44	Direct appointment with prior broken service
	51	Augment Reserve or Temporary officer to Regular by Public Law 347, 79th Congress; Public Law 308, 84th Congress; or Public Law 861, 85th Congress, from active duty
	52	Augment Reserve to Regular by Public Law 347, 79th Congress or Public Law 308, 84th Congress, from inactive duty
	53	Augment Reserve to Regular by Public Law 365, 80th Congress, from active duty (Medical and Dental Augments)
	54	Augment Reserve to Regular by Public Law 365, 80th Congress from inactive duty (Medical and Dental)
	55	Naval Aviation Cadet Transfer Program
59	59	NEDEP (Navy Enlisted Dietetic Education Program)
	60	USN MSC, Public Law 337, 80th Congress
	61	Appointment to USN-T, from warrant
	62	Appointment to LDO or LDO-T from warrant
	63	Appointment to LDO or LDO-T from USN-T
	64	Integration Program from warrant
	65	Warrant reverted from LDO
	66	Warrant reverted from LDO-T
	67	Warrant reverted from USN-T
	68	Superseding appointment, prospective staff corps officer trainee; reappointed to Medical, Dental, Chaplain, Nurse Corps from active to active duty
	69	Superseding appointment, prospective staff corps officer trainee; reappointed to Medical, Dental, or Chaplain Corps from inactive to active duty
	70	Superseding appointment, Reserve to Reserve Inactive
	71	Reappointment, Regular to Reserve
	72	Reappointment, Regular to Regular
	73	Reappointment, Reserve to Reserve
	74	Transfer Reserve to regular prior to 18 April 1946 (Public Law 347)

First Two Digits of Original Source/Current Source Code	Code	Definition
75	75	Transfer Reserve to Regular by Public Law 381/399
	76	Transfer USN to USNR (active to active)
	77	Transfer USNR to USNR (active to active)
	78	Transfer USNR to USNR (inactive to active)
79	79	NENEP (Navy Enlisted Nurse Education Program)
80	80	Aviation Reserve Officer Candidate (AVROC)
81	81	USNR warrant officer (from inactive reserve enlisted)
82	82	USNR warrant officer from active USNR enlisted

NOTE: Direct inquiries to COMNAVMILPERSCOM (NMPC-0362D).

Item 25. DEPENDENTS: This item reflects data obtained from the Navy Finance Center. Corrections should be reported by separate correspondence with a "scannable" copy of the Dependency Application/ Record of Emergency Data (NAVPERS 1070/602) to the Navy Finance Center in accordance with instructions contained in paragraph 90434, PAYPERSMAN (NAVSO P-3050).

Block 1: The officer's primary dependents code as defined below
Block 2: The officer's secondary dependents code as defined below
D-Block 3: Number of dependents at an overseas activity
D-Block 4: The date dependents arrived at the overseas activity (two-digit month and last two digits of year)
Block 5: Should be blank

1. Primary Dependency: Primary dependent is defined as any person who bears to a member of the uniformed services any of the following relationships:

a. Lawful spouse

b. An unmarried child (including any of the following categories of children if such child is in fact dependent on the member: a stepchild, an adopted child, or an illegitimate child whose alleged member-father has been judicially decreed to be the father of the child or judicially ordered to contribute to the child's support or whose parentage has been admitted in writing by the member) who either:

(1) is under 21 years of age; or

(2) is incapable of self-support because of a mental or physical incapacity and is in fact dependent on the member for over one-half of his/her support.

Code	Definition
0	No primary dependents
1	Spouse
2	Spouse & 1 dependent child
3	Spouse & 2 dependent children
4	Spouse & 3 dependent children
5	Spouse & 4 dependent children
6	Spouse & 5 dependent children
7	Spouse & 6 dependent children
8	Spouse & 7 dependent children
9	Spouse & 8 or more dependent children

Code	Definition
A	1 dependent child
B	2 dependent children
C	3 dependent children
D	4 dependent children
E	5 dependent children
F	6 dependent children
G	7 dependent children
H	8 or more dependent children
K	Married (no primary dependents) - used to identify service members married to other service members

Example: Spouse and two dependent children would be shown as "3".

#Denotes change

2. Secondary Dependency: Indicates parental dependency for over one-half support. Includes a stepparent or parent by adoption, and any person, including a former stepparent, who has stood in loco parentis to the member at any time for a continuous period of at least 5 years before the member became 21 years of age.

Code	Definition
0	No dependent parent
J	1 dependent parent
S	2 dependent parents

Item 26. ACD (Aviation Commission Date): A two-digit month, two-digit day, last two digits of year which identifies a constructed date applicable to all aviation commissioned officers. It may be thought of as the "actual commission date" on which the individual accepted commission or, more technically, took the oath of office. This will be the starting point from which an officer's Phase II (18 years) status will begin and end. Direct inquiries to COMNAVMILPERSCOM (NMPC-432).

Item 27. ASED (Aviation Service Entry Date): A two-digit month, two-digit day, and last two digits of year which applies only to aviation officers and indicates the beginning of an officer's aviation career. It is used to measure Phase I years of aviation service. This is the date when the officer first reported to the activity having aircraft in which basic flight training was received. Direct inquiries to COMNAVMILPERSCOM (NMPC-432).

Item 28. MOF (Months of Operational Flying): This is the total number of months that an aviator has acquired operational flying during his/her aviation service that counts toward the 12 years and 18 year gate. Direct inquiries to COMNAVMILPERSCOM (NMPC-432).

ITEM 29. MTG (Months to Gate): This is the number of months remaining before the officer reaches the next gate. It is calculated using the date of the ODC and the ASED. For example, an officer at the 12 year gate has had 144 months to acquire 72 months of operational flying. If that officer's MTG (Month to Gate) indicated 60 and the MFR (Months of Operational Flying Required) indicated 48, the ODC would be reporting that the officer has 60 months remaining before the 12 year gate and that there are 48 months of operational flying required to maintain maximum ACIP (Aviation Career Incentive Pay) after reaching that gate. Direct inquiries to COMNAVMILPERSCOM (NMPC-432).

Item 30. MFR (Months of Operational Flying Required): This is the number of months of operational flying which the officer still requires in order to meet the next gate (12 or 18 years). Direct inquiries to COMNAVMILPERSCOM (NMPC-432).

Item 31. AG (Aviation Gate): This entry will be either a 12 or an 18 and will indicate the next gate toward which the officer is heading. It is based on the ASED (Aviation Service Entry Date). Direct inquiries to COMNAVMILPERSCOM (NMPC-432).

Item 32. ASI (Aviation Status Indicator): A one-character code which indicates an aviation officer's aviation career incentive pay (ACIP) entitlement status. Direct inquiries to COMNAVMILPERSCOM (NMPC-432).

Code	Definition
A	Continuous ACIP (0-12 years) - An aeronautically designated officer or aviation student with less than 12 years aviation service.
B	Continuous ACIP (12-18 years) - An aeronautically designated officer with from 12 to 18 years aviation service who has performed operational flying duties for at least 6 of the first 12 years of aviation service.

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Code	Definition
C	Conditional ACIP (12-18 years) - An aeronautically designated officer with from 12 to 18 years aviation service who has not performed operational flying duties for at least 6 of the 12 years of aviation service.
	NOTE: To be entitled to receive ACIP this officer must: a. meet DoD Pay Manual flying requirements of 4 hours per month b. be under DIFOPS orders and be in an operational flying billet (billet designator ending in 1 or 2).
D	Continuous ACIP (18-25 years) - An aeronautically designated officer who has 18 or more years of aviation service and has performed operational flying duties for at least 11 of the first 18 years of aviation service.
E	Continuous ACIP (18-22 years) - An aeronautically designated officer who has 18 or more years of aviation service and has performed operational flying duties for at least 9 but less than 11 years of the first 18 years of aviation service.
# F	Conditional ACIP (over 18 years) - An aeronautically designated officer who has completed 18 years of aviation service and did not perform operational flying for duties for at least 9 of the first 18 years of aviation service. NOTE under Code C applies here.
# G	Conditional ACIP (over 22 years) - An aeronautically designated officer who has performed operational flying for at least 9 but less than 11 years of the first 18 years of aviation service and who has 22 years of commissioned service. NOTE under Code C applies here.
# H	ACIP Terminated - An aeronautically designated officer who has been promoted to the paygrade of O-7 or above. These officers are not entitled to continuous ACIP.
# I	Conditional ACIP (over 25 years) - An aeronautically designated officer who performed operational flying for a minimum of 11 of the first 18 years of aviation service and has completed 25 years of commissioned service. NOTE under Code C applies here.
# J	Conditional ACIP entitlement for designated flight surgeons, aerospace medical physiologists and aerospace psychologists - these officers have completed a course of study in aerospace medicine and are entitled to conditional ACIP only. NOTE under Code C applies here.
# K	ACIP Termination - An aeronautically designated officer who has had his flight status temporarily terminated due to medical incapacitation.
# L	ACIP termination - An aeronautically designated officer who has had his flight status permanently terminated through attrition, voluntary termination or naval aviator evaluation board.
# M	ACIP termination - An aeronautically designated officer or medical officer who has had his flight status permanently terminated due to medical incapacitation.

Item 33. ABI (Aviation Billet Indicator): This is a one-character code which indicates an officer's present operational flying status. Direct inquiries to COMNAVMILPERSCOM (NMPC-432).

Code	Definition
A	Operational flying billet. This officer was ordered in DIFOPS status and the MOF counter is being incremented monthly for gate purposes.
C*	Proficiency flying. This officer was ordered to duty involving proficiency flying (DIFPRO). The MOF counter is not being incremented.
O	This ABI is used for all aviation officers not ordered to DIFOPS or DIFPRO. The MOF counter is not being incremented.
(blank)	Current flying status under review or officer has acquired over 18 years aviation service.

*No longer utilized. Retained herein for historical purposes.

#Denotes change

Item 34. PAD (Primary Aeronautically Designator): A one-digit code used to classify aviation officer personnel. Direct inquiries to COMNAVMILPERSCOM (NMPC-432). #

Code	Definition	Code	Definition
1	Naval Aviator (HTA)	A	Naval Aviator (Medical Officer)
3	Naval Flight Officer	S	Naval Aviation Observer (Flight Surgeon)
4	Technical Observer	M	Naval Technical Aviation Observer (Aviation Physiologist, Aviation Psychologist)
5	Naval Flight Meteorologist		
7	Student Naval Flight Officer		
8	Aviation Ground Officer		
9	Student Aviator		

Item 34a. G (Service Group): A one-digit code indicating a naval aviator's flying status as determined by physical qualifications. Reflects any or no flying restrictions. Direct inquiries to COMNAVMILPERSCOM (NMPC-432). #

Code	Definition
1	Group I - Pilots who meet the physical standards for Service Group I (unlimited flight duties).
2	Group II - Pilots who meet the physical standards for Service Group II; and pilots of Service Group I, who temporarily meet only the physical standards for Service Group II. NOTE: Pilots of Service Group II are restricted from carrier operations except in helicopters.
3	Group III - Pilots who meet the physical standards of Service Group III but are not physically qualified for the other service groups; and pilots of Service Group I or II who temporarily meet only the physical standards for Service Group III. Restrictions: (1) Normally operate only aircraft equipped with dual controls and are accompanied on all flights by a pilot of Service Group I or II qualified in model aircraft operated. (2) With the approval of the Deputy Chief of Naval Operations (Air Warfare), pilots in Service Group III who meet the physical standards for Service Group I or II may solo such aircraft as is commensurate with physical and service qualifications of each pilot. (3) Pilots in this group are authorized to maintain a standard instrument card provided all other requirements are met.
9	Naval Aviators who are not in Service Group I, II, or III who have retained their 131X designation.

Item 35. ASI EFF DATE (Aviation Status Indictor Effective Date): The effective termination date for a member's entitlement to Aviation Career Incentive Pay (ACIP) in 6 digit format (YYMMDD). Direct inquires to COMNAVMILPERSCOM (NMPC-432T). #

Item 36. PROMOTION HISTORY: Two-digit month, two digit day, and last two digits of year that an officer was first appointed to the indicated grade. For temporary or spot promotions see Items 38 and 39. Asterisks in any grade indicate that the officer has never held that grade. The FLAG block contains the date of rank of the first flag grade held. The W-2 block contains the W-2 date of rank for all chief warrant officers. Direct inquiries to COMNAVMILPERSCOM (NMPC-22). #

#Denotes change

Item 37. PROM (Promotion Status): One letter followed by the last digit of the fiscal year in which this action occurred. Letter "S" indicates selection to the next higher grade; "L" indicates CWO selected for LDO. This item is blank for officers not in a selected for promotion status. Direct inquiries to COMNAVMILPERSCOM (NMPC-22).

Item 38. SPOT (SPOT Grade): An abbreviation of the officer's SPOT grade (SECNAVINST 1421.3F refers). Any other type of temporary promotion not affecting an officer's position on the active-duty list of the Navy will be reflected here. If such temporary grade is not held currently, this block will be blank even if such temporary grade has been held in the past. Direct inquiries to COMNAVMILPERSCOM (NMPC-22).

Item 39. SPOT DOR (SPOT Date of Rank): Two-digit month, two-digit day, and last two digits of year of the officer's date of rank in his spot or other temporary grade. See Item 38.

Item 40. PRM GR (Permanent Grade): An abbreviation of the officer's permanent grade. In the case of permanent warrant officers this will indicate the permanent warrant officer grade presently held. Direct inquiries to COMNAVMILPERSCOM (NMPC-22).

Item 41. NCD (Nuclear Commission Date): A six-digit date (month, day, and year) equal to the first day an individual served on active duty as an officer. Direct inquiries to COMNAVMILPERSCOM (NMPC-42) by separate official correspondence.

Item 42. NSCD (Nuclear Service Control Date): A six-digit date (month, day, and year) associated with the NSI (Nuclear Status Indicator). See Item 43. The NSCD data represents the effective date of the NSI. Prospective dates are reflected by zeros in the day portion of the field. Direct inquiries to COMNAVMILPERSCOM (NMPC-42) by separate official correspondence.

Item 43. NSI (Nuclear Status Indicator): A single alpha code that indicates the officer's entitlement to nuclear Officer Incentive Pay (NOIP). Direct inquiries to COMNAVMILPERSCOM (NMPC-42) by separate official correspondence.

NSI	NSCD
N - An officer receiving the nuclear continuation bonus who has not completed the associated four-year period of obligated service.	Date of commencement of the four-year period for which the officer was paid the bonus.
O - Officer with more than 18 years commissioned service entitled to annual bonus (i.e., serving in a qualifying billet (see NOTE)).	Date officer last became entitled to annual bonus.
P - Officer beyond minimum service requirement, as extended for nuclear training, with less than 18 years commissioned service entitled to annual bonus.	Date officer last became entitled to annual bonus.
Q - Officer with more than 10 years but less than 18 years commissioned service not in a qualifying billet (see NOTE) and entitled to annual bonus.	Date officer was last in a qualifying billet (see NOTE).
R - Officer with more than 10 years but less than 18 years of commissioned service not in a qualifying billet (see NOTE) and not entitled to annual bonus.	Third anniversary of date officer was last in a qualifying billet (see NOTE).
S - Officer with more than 18 years of commissioned service not entitled to annual bonus (i.e., not serving in a qualifying billet (see NOTE)).	Date officer was last in a qualifying billet (see NOTE) or date completed 18th year of commissioned service.

#Denotes change

NSI	NSCD
T - LDO/Warrant Officer entitled to annual bonus (i.e., serving in a qualifying billet (see NOTE)).	Date officer last became entitled to annual bonus.
U - LDO/Warrant Officer not entitled to annual bonus (i.e., not serving in a qualifying billet (see NOTE)).	Date officer was last in a qualifying billet (see NOTE).
V - Officer no longer qualified for NOIP.	Date officer was last qualified for NOIP.
W - Nuclear qualified officer who has not completed minimum service requirement, as extended for nuclear training, and is not receiving nuclear continuation bonus.	Date of minimum service requirement as extended for nuclear training.

NOTE: Qualifying billets are defined in SECNAVINST 7220.65 series.

Item 44. SSED (Submarine Service Entry Date): 6 digit (YYMMDD). Direct inquiries to COMNAV- # MILPERSCOM (NMPC-421).

Item 45. SSI (Submarine Status Indicator): 1 digit alpha. List valid values here from data # dictionary. Direct inquiries to COMNAVMILPERSCOM (NMPC-421).

Item 46. SSCD (Submarine Service Control Date): 6 digit (YYMMDD). Direct inquiries to COMNAV- # MILPERSCOM (NMPC-421).

Item 47. APC (Academic Profile Code): A three-digit code assigned to an officer on the # basis of transcripts filed in his/her service record. Codes and definitions follow:

First digit is the Quality Point Rating Code. (Repeated courses and failures are computed.)

Code	Grade	Quality Point Rating Range
0	A-/A	3.60 - 4.00
1	B+	3.20 - 3.59
2	B-/B	2.60 - 3.19
3	C+	2.20 - 2.59
4	C	1.90 - 2.19
5	C- or below	0 - 1.89

Second digit is the Math Qualification Code.

Code	Definition
0	Significant post-calculus math with B average
1	2 or more calculus courses with B+ average
2	2 or more calculus courses with C+ average
3	1 calculus course with C grade or better
4	At least 2 pre-calculus courses with B average or better
5	At least one pre-calculus course with C grade
6	No math with C grade

Third digit is the Technical Qualification Code. Used for technical curriculum requiring physical science for entrance.

#Denotes change

Code	Lower Division Calculus-Based Physics	Upper Division Courses in Engineering/Physical Science Major
0		B+ average
1		C+ average
2	Complete sequence taken B+ average	
3	Complete sequence taken C+ average	
4	At least one course with C grade	
5	None	

Inquiries concerning this item should be directed to the Superintendent, Naval Postgraduate School (Code 0145), Monterey, CA 93940.

NOTE: This item may be blank for officers in year groups prior to 1969, or for officers that have completed graduate education.

Item 48. AOCP/EXT (Aviation Officer Continuation Pay/Years Extension) - 6 digit (YYMMDD) of the AOCP start date and a single digit to represent the number of years of obligated service based on the member's contract. Example: 8502016 - Officer's AOCP began 01 Feb 85 and will expire 31 Jan 91. Direct inquires to COMNAVMILPERSCOM (NMPC-432T).

Item 49-50. Intentionally left blank.

Item 51. DESIGNATOR HISTORY: The first DATE block contains the two-digit month and last two digits of year in which the designator in the following DESIG block was lost. The next blocks contain the same information for the previous designator. If designator has never changed, no entry will appear. Direct inquiries to COMNAVMILPERSCOM (NMPC-1654F) or to individual assignment desk.

Item 52. SERVICE SCHOOLS: Maximum of five officer service schools attended as an officer. The schools are listed in chronological order with the most recent first. When more than five schools have been completed the least significant school is deleted. Generally team, refresher, indoctrination, orientation, and Fleet courses are not recorded. PART K, Volume I, of this manual lists the courses recorded and the period for which graduates of each course are recorded. No other courses should be reported on the ODC verification. If an officer attended a course prior to the date listed in PART K, Volume I, that course will not be recorded in this item. The month and year of completion and the duration of the course in weeks are given. Duration is shown as "CC" if a correspondence course has been recorded. Duration is shown as "OO" for Navy officer faculty members who, by virtue of their work as instructors and by the study, have attained knowledge equivalent to that required of a student for graduation. Changes to this item require listing the title of course, location of the school, completion date, and course duration and substantiation by a diploma or certificate of satisfactory completion. Direct inquiries to COMNAVMILPERSCOM (NMPC-1654G).

Item 53. SERVICE COLLEGE BANK: Selection for Junior Service College or selection for Senior Service College can be reflected here.

YR EL (Year Eligible): A two-position code which represents the last digit of the range of fiscal years during which a selectee is eligible to attend a service college.

BRD SEL (Board Selected): A one-position code which represents the fiscal year in which the officer is selected.

COLL (Service College): For Restricted Line and Staff (Less Supply Corps) only, a two-position alpha-numeric code which represents the Service College for which selected. Codes and definitions are as follows:

Junior Service College Code	Definition
NC	Naval War College (Command/Staff)
MC	USMC (Command/Staff)
SC	Armed Forces Staff College
(blank)	Unrestricted Line/Supply Corps

#Denotes change

Senior Service College Code	Definition
NW	Naval War College (Warfare)
IC	ICAF
NA	National War College
(blank)	Unrestricted Line/Supply Corps

STATUS: A one-position code indicating whether an officer was selected as principal or alternate.

Code	Definition
P	Principal
A	Alternate
(blank)	Not selected

Inquiries concerning this item should be directed to COMNAVMILPERSCOM (NMPC-440).

Items 54-61. FORMAL EDUCATION: (Codes and abbreviations used in these items are interpreted in PART L, Volume I, of this manual.) If substantiated by academic transcripts, education is recorded in two major fields of study; if two degrees are achieved in the same field, the higher degree only is recorded. Extra blocks intentionally left blank as they are reserved for future use. Changes to these items should indicate "1" for corrections to the upper line, and "2" for the lower line. The name(s) of institution(s) appear in Item 54. The two digits in Item 55 indicate the calendar year of college completion or last attendance. Item 56 indicates the duration in months for Navy-sponsored postgraduate courses; this item is blank for all other education. Item 57 contains codes identifying certain Navy-sponsored specialized programs: #

A - Immediate Graduate Education Program (IGEP) (phased-out with 1976 graduates)
B - Junior Line Officer Advanced Educational Program (BURKE PROGRAM)
C - College Degree Program (CDP)
E - Navy Enlisted Scientific Educational Program (NESEP) (Phased-out with 1982 graduates)
G - Advanced Education Program (AEP)
L - Law Education Program (LEP)
N - Navy-sponsored graduate or advanced courses
S - Scholarship Program (scholarships, fellowships, and grants)
V - Voluntary Graduate Education Program (VGEP)
Z - CNO Scholars Program (Phased-out with 1979 graduates) #
(blank) - All other programs

Item 58 indicates the level of education. The major field of study and the academic requirements for selected professions must be known for the level of education to be meaningful. Terms such as "Master" and "Doctor" used in degree titles are not reliable indicators of level (e.g., Juris Doctor is the first professional law degree (BACH/1PRO) and the Master of Law the second (MASTER)). Consult PART L, Volume I, of this manual for detailed information on standards and procedures. Levels in automated records are listed and defined on page L-4, Volume I. The major field of study appears in Item 59. Specializations within major fields of study appear in Item 60 when applicable. A "Y" appears in Item 61 if an officer has degrees and/or a minimum of 18 postgraduate credits in more than two major fields. A "Y" is also used to validate information reflected in Item 58 when levels shown appear to be of a conflicting nature. Direct inquiries to COMNAVMILPERSCOM (NMPC-1654G). #

#Denotes change

Items 62-65. LANGUAGE PROFICIENCY: Proficiency in two foreign language can be shown in # these items. Extra blocks intentionally left blank as they are reserved for future use. A two-character language code, proficiency level code, and evaluation method code are shown for each functional skill area. See PART G, Volume I, of this manual for interpretation of the language codes and the criteria for the proficiency levels. Direct inquiries to COMNAVMILPERSCOM (NMPC-1654G). The functional skill area codes, proficiency level codes, and evaluation method codes are as follows:

Functional Skill Area

Code	Definition
L	Listing Comprehension
S	Speaking
R	Reading Comprehension
W	Writing

Proficiency Level

Code	Definition
0	No practical proficiency
1	Elementary
2	Limited Working
3	Minimum Professional
4	Full Professional
5	Native/Bilingual

Evaluation Method

Code	Definition
0	None
1	DoD Standardized Test
2	Self-Appraisal
3	Interview (DLI - approval oral interview in subject language)

If the Defense Language Proficiency Test (DLPT) has been administered, the test year will appear in Item 64. Personnel who cannot avail themselves of the prescribed tests may rate their proficiency based on foreign residence, family background, and/or courses taken. Subsequent to May 1975 self-evaluated language proficiency is expressed in the language and the proficiency level, 0 through 5, for each functional skill area (L, S, R, W). Self-evaluated language proficiency recorded prior to June 1975 or reported subsequently but under the "old" coding system (i.e., L, I, T, and X) has been converted as follows and will appear for "S" and "W" only:

Old Code	Definition	New Code	Definition
L	Linquist	4/2	Full Professional/Self-appraisal
I	Interpreter	3/2	Minimum Professional/Self-appraisal
T	Translator	2/2	Limited Working/Self-appraisal
X	Some Knowledge	1/2	Elementary/Self-Appraisal

A "Y" appears in Item 65 (EY) if an officer has proficiency in more than two foreign languages.

NOTE: Report of foreign language proficiency should be in accordance with PART G, Volume I, of this manual. The full name of the foreign language as well as the Standard DoD Abbreviation should be furnished in the case of self-evaluated proficiency. A copy of the Language Proficiency Questionnaire (DA Form 330) should be furnished if a test has been completed.

#Denotes change

Items 66-68. SUBSPECIALTY 1, 2, and 3: A five-character code indicating an officer's field or discipline of advanced education, functional training, or significant experience. This code, when applied to billets, denotes the requirement for an officer with the advanced education, functional training, or significant experience needed to properly perform the duties of the billet. Refer to PART E, Volume I, of this manual for detailed discussion of these codes. Basically, however, the first two positions indicate the career field, the next two positions indicate the education or skill area and the fifth position indicates the level of education or skill (i.e., proven subspecialist, master's degree, experience, etc.). Refer to OPNAVINST 1000.16 series and PART E, Volume I, of this manual for qualifying criteria and Subspecialty Codes as applied to officers and billets. The officer's primary subspecialty should appear in Item 66 followed by secondary subspecialties in Items 67 and 68. Inquiries concerning the assignment of Subspecialty Codes should be directed to COMNAVMILPERSCOM (NMPC-440) in separate official correspondence. Blocks for SUBSPEC 4 and 5 intentionally left blank, reserved for future use. #

Items 69-71. Intentionally left blank.

Item 72. ADDIT/SPEC QUAL (Additional and Special Qualifications): The codes and abbreviated titles appearing in this item identify Additional Qualification Designations (AQDs) which must be certified by competent authority. PART C, Volume I, of this manual contains AQD codes, complete titles, and ADP short titles. The last two digits of the year an AQD was earned also appears. The year earned is not shown for AQDs which were converted automatically from the old SQ/SD system. The constant "99" is shown in such cases. An asterisk (*) is used to identify an officer's primary AQD or warfare specialty. Direct inquiries to individual assignment desk.

D-Item 73. PRIMARY DUTY: A maximum 14-position title generated by the Billet Sequence Code (BSC) as shown on the OPNAV 1000/2 (Manpower Authorization). Assignment of BSC 99990 (for excess officers) results in "NOT DEFINED" being reflected in Item 73. Corrections to this item must be made by Officer Personnel Diary entry with the correct Billet Sequence Code as displayed in the Officer Distribution Control Report (ODCR) which is based on the OPNAV 1000/2 (Manpower Authorization). Changes to Billet Titles and/or NOBCs shown on the ODCR must be submitted to the Chief of Naval Operations in accordance with OPNAVINST 1000.16 series.

D-Item 74. COLLATERAL DUTY: Maximum 14-character abbreviation to reflect a collateral duty reported on the Officer Personnel Diary. NOBCs are not recorded in officer records for collateral duties.

D-Item 75. ACC (Accounting Category Code): Three-digit codes indicating the accounting category in which officers are carried in active-duty accounts. Initial codes "1" and "3" with 2nd and 3rd digits blank are interpreted as: 1 - In Transit to Duty; 3 - In Transit to TEMDU or DUINS.

Code	Definition
100	Duty
320	For Further Assignment
323	Missing/Interned
330	For Further Transfer
340	Duty Under Instruction
350	Temporary Duty
360	Temporary Duty Under Instruction
370	Temporary Duty Under Treatment
380	Separation/Release/Discharge
390	Temporary Duty in Disciplinary Status

D-Item 76. REPORTED: Two-digit month, two-digit day, and last two digits of year that officer reported to present activity. Example: 110480 (November 4, 1980).

D-Item 77. PRESENT DUTY STATION: Maximum 16-character title of the activity to which the officer is presently assigned.

Item 78. TA (Type of Assignment): A one-character code indicating type of assignment. Inquiries should be directed to CNO (OP-122).

#Denotes change

Code	Definition
A	Alaska (Shore Duty)
C	Sea Duty
D	Deployed Ship or Squadron homeported outside U. S.
G	Other nonmilitary U. S. Government Agency in a reimbursable status
H	Hawaii (Shore Duty)
O	Outside U. S. (Shore Duty)
S	Shore Duty

Item 79. UTIL (Subspecialty Utilization): The Officer Subspecialty Utilization code is used in tracking a subspecialty coded officer's assignment(s) upon his/her entry into a subspecialty community. This code is entered by NMPC-440 on the Officer Assignment Document (OAD) prior to final processing and issuance of orders. Utilization codes are assigned to indicate the quality of the subspecialty code match between the officer and the billet to which slated. Direct inquiries to COMNAVMILPERSCOM (NMPC-440). Specific utilization codes are as follows:

Code	Definition
# A	Operational tour required to maintain progression in warfare specialty or leadership tour essential to GURL career progression/specialist track
B	Educational assignment (Service College, P.G. training, etc.)
C	Separation
D	Officer's graduate education field matches billet requirement
E	Officer's graduate education field closely related to billet requirement
G	Assignment utilizing officer's subspecialty in subspecialty billet not requiring education
H	Assignment utilizing officer's subspecialty in an uncoded billet
J	Officer has more than one subspecialty code and higher priority exists for utilization of SUB 2 or SUB 3
K	Billet is not a subspecialty coded billet but is considered a higher priority requirement
L	Nonutilization
M	Officer without graduate education will be utilizing subspecialty
N	Officer not subspecialty coded
X	No coded billet exists
# Z	Administrative requirements

Item 80. HOMEPORT: Maximum six-character abbreviation of the homeport or geographical location of present duty station.

Item 81. STA (Ship/Station Code): Three-character numerical-alpha code (defined in PART H, Volume I, of this manual) which identifies the type of ship or station to which officer is currently assigned. Code should appear only when NOBCs are present.

D-Item 82. (A) PRESENT BILLET: The title of present billet to which an officer is assigned is the official title of the Navy Officer Billet Classification (NOBC) shown in the first NOBC column of the activity's Officer Distribution Control Report (ODCR) (NAVPERS 1301/5). The NOBC transfers via the Billet Sequence Code (BSC) to the automated record and the NOBC title is reflected in Item 82; the NOBC code is reflected in Item 83. A maximum of seven NOBC codes with ADP short titles can be shown in Items 82-91. No more than three can be shown for any one duty station. NOBC codes, titles, and definitions are published in PART A, Volume I, of this manual.

D-Item 83. NOBC (Navy Officer Billet Classification): Reflected NOBC is transferred via Billet Sequence Code (BSC) to automated records. Corrections to this item must be made as indicated for Item 73.

D-Item 84. DATE: Month and year assigned to present billet.

#Denotes change

Item 85. (B) BILLET: Previous billet held in present command as identified by NOBC shown in Item 86. Direct inquiries to COMNAVMILPERSCOM (NMPC-1654G).

Item 86. NOBC: NOBC for previous billet (B). Direct inquiries to COMNAVMILPERSCOM (NMPC-1654G).

Item 87. MOS (Months): Number of months the previous billet (B) was held. Direct inquiries to COMNAVMILPERSCOM (NMPC-1654G).

Item 88. (C) BILLET: Previous billet held in present command as identified by NOBC shown in Item 89. Direct inquiries to COMNAVMILPERSCOM (NMPC-1654G).

Item 89. NOBC: NOBC for previous billet (C). Direct inquiries to COMNAVMILPERSCOM (NMPC-1654G).

Item 90. MOS (Months): Number of months the previous billet (C) was held. Direct inquiries to COMNMAVMILPERSCOM (NMPC-1654G).

Item 91. CHRONOLOGICAL HISTORY/NAVY OFFICER CLASSIFICATIONS AND NUMBER OF MONTHS EXPERIENCE: A maximum of seven activities in which an officer has served. Temporary duty, temporary additional duty, and duty under instruction are not included. Periods of inactive duty, inactive retired time, and time in a prisoner of war status are included here. Duty stations are added when an officer reports to a new activity for duty. Assignment to an activity for less than five months is generally not included.

To change or correct any past duty station, complete information must be provided (i.e., FROM and TO dates, the past duty station concerned, homeport or geographical location, and number of months deployed, if applicable). To request deletion of any activity line, only the FROM date should be indicated followed by the word "delete".

FROM: Date officer reported to the activity (two-digit month and last two digits of year).

TO: Date officer departed the activity (two-digit month and last two digits of year).

PAST DUTY STATION: Maximum 16-character title of the activity to which the officer was assigned.

TA (Type of Assignment): A one-character code indicating the type of assignment. See Item 78 for codes and definitions.

UTIL (Subspecialty Utilization): See Item 79 for codes and definition.

HOMEPORT (Homeport or Geographical Location): Maximum six-character abbreviation of the homeport or geographical location of the corresponding past duty station. Corrections to this item should include the name of the city concerned.

DPL (Deployment Months): The cumulative number of months, while the officer was assigned, that a unit or detachment was ordered by name or number away from its permanent station in performance of its operational mission. Only periods in excess of 30 days included; excluded are type training, snipyard overhauls, shakedown and refresher training, etc.

STA (Ship/Station Code): Three-digit code (defined in PART H, Volume I, of this manual) identifying the type of ship or station indicated. Code should appear only when NOBC(s) are present for the activity involved.

A maximum of seven Navy Officer Billet Classification (NOBC) codes with ADP short titles can be shown in Items 82-91. No more than three can be shown for any one tour. Assignment to a billet for less than five months is generally not included.

TITLE (ADP Short Title): ADP short titles appear to the left of the matching NOBC codes. (Refer to PART A, Volume I.)

NOBC (Navy Officer Billet Classification): NOBC codes appear to the right of the appropriate ADP short titles. (Refer to PART A, Volume I.)

MOS (Number of months in billet): Two digits indicating the number of months an officer served in a billet acquiring and utilizing the qualification.

ADP short titles, NOBCs, and number of months reflected at "D" through "F" identify billets held at the first past duty station shown in Item 91. ADP short titles, NOBCs, and number of months reflected at "G" through "I" identify billets held at the second past duty station, etc. No ADP short titles, NOBCs, or number of months are shown for periods of inactive duty, inactive retired time, or time spent in a prisoner of war status. NOBCs are recorded for an assigned billet only and not on the basis of qualifications gained as indicated in the "In training for" area of the Officer Distribution Control Report (ODCR). Any corrections or additions must include the key letter (D - U), followed by billet title, a brief description of the duties involved, or the NOBC title or code from PART A, Volume I, of this manual. Direct inquiries to COMNAVMILPERSCOM (NMPC-1654G).

Item 92. SECURITY (Security Clearance and/or Level of Investigation Code/Date): A one-character code which indicates the level of clearance issued and/or the type of investigation conducted on an officer. The date following the code is the date (two-digit month, two-digit day, and last two digits of year) on which the investigation was completed. Changes to security data reflected in this item should be submitted in accordance with NAVMILPERSCOMINST 1301.2 series. Direct inquiries to COMNAVMILPERSCOM (NMPC-812).

Code	Definition
A	TOP SECRET clearance based on an SBI.
B	SECRET clearance based on an SBI.
C	CONFIDENTIAL clearance based on an SBI.
D	Favorable ENTNAC. No record of clearance received by COMNAVMILPERSCOM.
E	Favorable BI. No record of clearance received by COMNAVMILPERSCOM.
G	Favorable NAC. No record of clearance received by COMNAVMILPERSCOM.
H	Immigrant Alien with SECRET clearance based on a BI.
I	Immigrant Alien with CONFIDENTIAL clearance based on a BI.
J	Immigrant Alien with NAC/ENTNAC which may not be used for clearance purposes while an immigrant alien.
K	TOP SECRET clearance based on a BI.
L	SECRET clearance based on a BI.
M	CONFIDENTIAL clearance based on a BI.
N	Foreign National Non-Immigrant Alien (Phillipine) with CONFIDENTIAL clearance based on a BI.
O	Foreign National Non-Immigrant Alien (Phillipine) with NAC/ENTNAC which may not be used for clearance purposes while a foreign national.
P	TOP SECRET clearance based on a NAC/ENTNAC plus ten years of continuous honorable active duty which was completed, and clearance granted, prior to 1 December 1976.
Q	SECRET clearance based on a NAC.
R	CONFIDENTIAL clearance based on a NAC.
S	Favorable SBI. No clearance received by COMNAVMILPERSCOM.

Code	Definition
T	SECRET clearance based on an ENTNAC.
U	CONFIDENTIAL clearance based on an ENTNAC.
V	Favorable ENTNAC without clearance having yet been issued. Commonly used for first term enlistees.
W	CONFIDENTIAL clearance issued prior to 1 January 1976 based on a local records check.
X	Refer to COMNAVMILPERSCOM (NMPC-81) for status.

Item 93. Intentionally left blank. #

Item 94. PG INFO-CHOICE 1-2-3/DATE/STATUS:

1. Choice 1-2-3: This block can contain up to three separate, three-position, numeric codes in order of preference which signify the education curricula an officer has submitted to COMNAVMILPERSCOM to indicate his/her preference for Navy-sponsored graduate education. Codes and definitions are contained in OPNAV NOTICE 1520 (published annually).

NOTE: This item should be updated by submission of an Officer Preference and Personal Information Card (NAVPERS 1301/1) in accordance with MILPERSMAN 1820140.

2. Date: Two-digit month and last two digits of year that the officer's preference card was submitted to the Commander, Naval Military Personnel Command.

3. Status: If officer is currently a selectee for postgraduate education, indicate FY in which eligibility as a selectee commences, curriculum or category for which selected, and whether he/she was selected as a principal, alternate, technical (YYY), or nontechnical (XXX) candidate. If field is blank, officer is not currently a selectee for postgraduate education. Inquiries regarding this field should be directed to COMNAVMILPERSCOM (NMPC-440).

Item 95. RC (Race): One digit code used to identify the race of an officer. Direct inquiries to COMNAVMILPERSCOM (NMPC-0362D). Refer to MILPERSMAN Article 5010200 for amplifying details.

Code	Definition
C	Caucasian
M	Yellow (Asian/Mongoloid)
N	Negroid
R	Red (American Indian)
X	Other (Includes all officers who identify with a race other than one of the above.
Z	Unknown

#Denotes change

Item 96. ET (Ethnic Group): A one-character code which describes segments of the population that possess common characteristics and a cultural heritage significantly different from that of the general population. Direct inquiries to COMNAVMILPERSCOM (NMPC-1654F). Refer to MILPERSMAN Article 5010200 for amplifying details.

Code	Ethnic Group	Explanation
1	Spanish Descent	Includes all personnel of Spanish extraction, except when delineated separately.
2	American Indian	Includes all personnel of American Indian extraction except when delineated separately.
3	Asian-American	Includes all personnel of Asian/Pacific derivation except when delineated separately.
4	Puerto-Rican	
5	Filipino	
6	Mexican-American	Includes "Chicano".
7	Eskimo	Does not include Aleut.
8	Aleut	
9	Cuban-American	
D	Indian	
E	Melanesian	
G	Chinese	
J	Japanese	
K	Korean	
L	Polynesian	
Q	Other Pacific Island descent	
S	Latin American with Hispanic descent	
V	Vietnamese	
W	Micronesian	
X	Other	A member of an ethnic group not included above.
Y	None	Considers self to be of the general population.
Z	Unknown	Data not available.

Item 97. OCC (Occupation Code): One-character alpha code used to identify all 11XX officers and 11XX associated LDO/WO. Codes should appear for all newly designated 110X officers and associated LDO/WO and for officers whose status changes (e.g., Submarine School completion, submarine or surface qualified, UDT/SEAL school completion, attrited flight officers who change their designator to 11XX). Direct inquiries to individual assignment desk.

Code	Definition
A	Submarine (Strategic Warfare Systems) Trainee. An officer in formal SWS training not yet assigned to a submarine.
B	Surface Officer (previous submariner). An 11XX officer who has qualified as a submariner but is no longer in the submarine program.
C	Surface Associated LDO/WO. An LDO/WO officer associated with the (Non-Nuclear) surface community.
D	Submarine (SWS) Officer. An 112X officer who has been designated a submarine (SWS) officer in accordance with the MILPERS Manual.
E	Submarine Nuclear Power Trainee. An officer in formal nuclear submarine training not yet assigned to a submarine.
F	Surface Nuclear Power Trainee. An officer in nuclear power training who is intended for the surface nuclear program.
H	SEAL/UDT Officer. An 11XX/6XXX/7XXX officer associated with SEAL/UDT community.
I	An 11XX officer who was enrolled but did not complete the SEAL/UDT program course of instruction.
J	Prospective Flight Student - Surface Indoctrination. A recently commissioned 11XX officer (USNA/NROTC/OCS) serving aboard ship for 2 years prior to entering the flight training program.

Code	Definition
K	Submarine Associated LDO/WO. An LDO/WO officer associated with the submarine community.
L	Special Operations Officer. An 114X/119X officer qualified in EOD, DIV/SAL, and EOM associated with the Special Operations Officer community.
M	Naval Reactor Staff Officer. An 11XX officer serving on the Naval Reactor staff who is not qualified for surface or submarine nuclear billets.
N	Surface Nuclear Officer. An 11XX officer who has been designated a surface warfare officer in accordance with MILPERS Manual and who is nuclear qualified.
O	An 11XX officer who is designated for later transfer to the 146X designator.
P	An 11XX officer who was enrolled in more than one formal course of instruction.
Q	An 11XX officer who was enrolled but did not complete the submarine program course of instruction.
R	Submarine (Nuclear) Officer (not fully qualified). An 110X officer who has completed formal nuclear power submarine training, is in the submarine program, but has not qualified in submarines.
S	Submarine (Nuclear) Officer. An 112X officer who has been designated a submarine (nuclear) officer in accordance with MILPERS Manual.
T	TARS-SURFACE. An officer identified as a Reserve Officer assigned to training and administration of Reserves. TARS-DESIGNATOR 11X7.
U	An 11XX officer who was enrolled but did not complete the nuclear power program course of instruction.
V	An 11XX officer who was enrolled but did not complete the flight program course of instruction.
W	Woman Officer.
X	An 11XX officer who was enrolled but did not complete the explosive ordnance disposal program course of instruction.
Y	Surface Nuclear LDO/WO. An LDO/WO nuclear trained, associated with the surface nuclear power program.
Z	An 11XX officer who was enrolled but did not complete the surface warfare officer basic course of instruction.

Item 98. UIC (Unit Identification Code): A five-position alpha-numeric code which is the primary Manpower and Personnel Management Information System (MAPMIS) activity identifier. UIC is issued and maintained by the Comptroller of the Navy. UIC is unique to the activity to which assigned. Direct inquiries to COMNAVMILPERSCOM (NMPC-1654F).

Item 99. BSC (Billet Sequence Code): Five-digit code used to arrange billets sequentially within an activity and to transfer the NOBC shown in the first NOBC column of the activity's Officer Distribution Control Report (ODCR) (NAVPERS 1301/5) to the officer's automated record. See Item 73. Direct inquiries to COMNAVMILPERSCOM (NMPC-1654F).

Item 100. Intentionally left blank. #

Item 101. BLC (BUPERS Loss Code): Should be blank.

Item 102: GLI (Gain/Loss Indicator): A one-character code which indicates the status of an officer for strength accounting purposes. Item should be blank for officers receiving ODCs for verification. Contact individual assignment desk for additional information.

Item 103. CMDS (Command and Operational Screen Results): A five-position alpha-numeric code assigned to officers who have been selected by a Command or Operational Screening Board. The code describes fiscal year considered, the type of command for which selected (or deselected), and the standing (e.g., primary, alternate, etc.). First position of code indicates the final digit of the fiscal year in which most recent action was taken. An "X" indicates date of screening action is not known.

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Second position indicates Selection Category.

Code	Category
A	Command Principal
B*	Command Alternate
C	XO Principal
D	XO Alternate
E	POW or MIA (CDR Aviation CMD Screen Board only)
F	Department Head Principal Selection
Q	XO Qualified
W**	Personal Descreen (Officer Request)
X**	Administrative Descreen
Y**	Medical Descreen
Z**	Performance Descreen

*Alternate selectees for aviation command are not coded.
**Codes W, X, Y, and Z are determined by cognizant COMNAVMILPERSCOM division director in writing.

Third position indicates Board Sponsor. Alpha/numeric: 0 - 9 Aviation CDR (and type A/C squadron); A - Z other.

Code	Board Sponsor
1	Attack
2	Fighter
3	ASW
4	EW
5	ELINT/RECCE
6	Other Helo
7	Training
8	SPEC MIS/VC
# 9	Shore
0	Other/VR

Code	Board Sponsor
A	Surface LT
C	Surface LCDR
E	Submarine LCDR
G	Surface CDR
I	Submarine CDR
K	Surf/Submarine CAPT
M	Aviation CAPT
N	Major Project Management (RL/Staff only) (prior to February 1986 only)
P	Special Operations LCDR
Q	Special Operations CDR
R	Special Warfare LCDR
S	Special Warfare CDR
T	Restricted Line/Staff CDR
# U	Restricted Line/Staff CAPT
# V	Medical Department
# W	Assistant Director for MP Policy (OP-01M)

Fourth position indicates type for which screened. Some codes are not currently in use.

Code	Type
1	F4, P3, E1, RA5, HC, JET NAVFAC, C9
2	A6, F8, HS, E2, EA3, HM, PROP, FA18
3	A7, F14, EA6, HELO, HSL
4	S2/S3, RF8, TACRON, Other
5 (FRS)	F4, P3, E2, RA5, HC
6 (FRS)	A6, F8, HS, EA3, HM
7 (FRS)	A7, F14, EA6, HSL
8 (FRS)	S2/S3
9	CVW
0	Other

Code	TYPE
A	Ship (first sequentials for aviators; any ship for 11XX officers)
B	Diesel Sub/ASR
C	SUBRON/AS
D	Nuclear Sub
E	LPH/LHA/PHIBRON
F	CRU/DES Ship
G	CVA/CVAN/CV/CVN
H	SERVRON/CVT
I	Amphibious Ship
J	Service Ship
K	DESRON (NRF)
U	Major MP Assignment

#Denotes change

Fourth position (continued)

Code	Type	Code	TYPE	
		L	ASR	
		M	Major COMMSTA	
		N	Major Shore	
		O	Miscellaneous Shore	
		P	Major Project Manager	
		Q	Recruiter	
		R	Special Operations Acting	
		S	Special Warfare Acting	
		T	Reserve Aviation Shore	
		W	PATWING	
		X	Major Medical Command	#
		Y	Other Medical Command	#
		Z	Medical Support Command	#

Fifth position indicates second type for which screened, if any.

Code	Type
B	Early Ship (Exclusively for use with 13XX CDR selected for early deep draft command.)
C	Surface LCDR XO (Used for strategic weapons and diesel submarine officers who have been selected for surface LCDR XO or surface CDR CO assignments in addition to submarine/ASR CO or XO assignments.)
E	Surface Ship XO Qual Tour (Used for officers selected both for diesel submarine command and surface XO tours in which to qualify for surface command.)
G	Surface CDR CO (Used for strategic weapons and diesel submarine officers who have been selected for surface LCDR XO or surface CDR CO assignments in addition to submarine/ASR CO or XO assignments.)
H	Post-Major Commander
N	Major Shore
O	Miscellaneous Shore
P	Major Project Management
Q	Recruiter
Z	No second selection. Second commands for aviation CDRs covered by 4th position of code.

NOTE: Direct inquiries concerning Item 103 to individual assignment desk.

Item 104. DTRMK (Detailer's Remarks): A four-character code used by assignment officers to record any additional information deemed necessary for use in officer distribution. For definition and/or explanation of codes contact individual assignment desk.

Item 105. Intentionally left blank.

Item 106. DATE OF ODC: The two-digit month, two-digit day, and the last two digits of year the ODC was produced.

Item 107. COG/AOC (Placement Cognizance Code/Assignment Officer Code): Two-digit codes. The first code indicates the officer placement desk in COMNAVMILPERSCOM that has cognizance of the activity to which the officer is ordered or assigned. The second code identifies the officer's community detailer for assignment purposes. These data element codes are assigned in COMNAVMILPERSCOM and cannot be changed by individual officers. For further information contact individual assignment desk (NMPC-4).

Item 108. RC: A two-character code used in COMNAVMILPERSCOM to facilitate correct distribution of ODCs.

Item 109. NMPC: Identifies the individual in COMNAVMILPERSCOM that requested or authorized production of the ODC.

Item 110. REPORT NUMBER: Identifies COMNAVMILPERSCOM automated report from which ODC was produced.

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